



JOB DESCRIPTION

WORSHIP MINISTRY ASSOCIATE

LOCATION: *Grace Community Church, 2346 Floral Avenue, Chico, CA 95926*

REPORTS TO: *Worship Pastor*

COMPENSATION STATUS: *Non-exempt / 20 Hours Weekly*

START DATE: *June 1, 2024*

POSITION SUMMARY

Grace Community Church (Grace) is seeking a part-time Worship Associate (Associate) who will work closely with the Worship Pastor to facilitate engaging and spiritually uplifting worship experiences for our congregation.

The Associate shall play a vital role in supporting the worship ministry of Grace, an important component of the church's identity and values. The Associate's duties will primarily assist the Worship Pastor in executing their direction on creating compelling worship experiences in the many ministries at Grace. This includes both collaboration on and leading out worship services weekly. Chief responsibility will include participating in rehearsals, recruiting and training volunteers for worship teams, and leading worship during designated services.

PRIMARY RESPONSIBILITIES

Ministry Programming

- Participate in rehearsals and worship services offered during Grace's weekly programming, some which may include Wednesday Youth Ministry, Thursday Celebrate Recovery, Sunday adult service, Sunday evening prayer services, and other events.
- Lead worship during designated services, demonstrating excellence in vocal and instrumental performance, and team leadership. These services should be creatively thought out and prayed over, and should foster an atmosphere of worship that encourages spiritual growth, authenticity, and connection with God.
- Stay informed about current trends and best practices in worship ministry, seeking opportunities for continuous learning and improvement, including researching new music and ways of expressing worship at Grace.

Administrative Support

- Collaborate with the Worship Pastor in planning and leading worship services, including selecting songs, arranging music, and preparing worship elements.
- Assist in maintaining Planning Center Services, uploading worship materials, scheduling volunteers, and building services accordingly.

- Work in collaboration with the Worship Pastor and technical teams to ensure that creative media used by the pastors, graphics used by the communication team, or other unique elements of a service are prepared and ready each week.
- Assist in the weekly preparation of worship and rehearsal materials for team members.

Volunteer Development

- Serve as a resource for worship team members, providing support, encouragement, and feedback to facilitate their growth and development.
- Model biblical values and behaviors for volunteers that illustrate spiritual maturity and promote Grace's mission.
- Assist in developing training, providing materials and books, and creating other processes and resources that help develop and equip worship and technical team members.
- Meet regularly with volunteers to develop their leadership capacity, receive feedback on the ministry, and ensure they have the spiritual wellbeing to continue serving.

COMMITMENT

This is a part-time position that will require work onsite at Grace Community Church, including being present for monthly staff meetings and supervisor check-ins and evaluations. This position is subject to reevaluation on behalf of Grace annually. While this job description is comprehensive, it is not all-inclusive and the Associate may be asked to perform other duties as assigned.

DESIRED QUALIFICATIONS

The successful applicant will have a breadth of education, experience, and skills that enable fulfillment of the responsibilities as summarized above. Preference will be given to those who demonstrate a genuine call to ministry, a true servant's heart, and application and supporting materials that demonstrate the following:

- An intrinsic desire to collaborate with other staff and volunteers serving within Grace's ministries and supporting the local church.
- The ability to represent Grace Community Church with professionalism and integrity, both within the church community and in external engagements as needed.
- Experience as a collaborative leader who is adept at developing, leading, and encouraging teams of volunteers. This includes the ability to address conflict and initiate needed course corrections directly, fairly, and graciously.
- Possessing past experience or a skill set that would allow for excellence in a modern day worship environment, including musical talent, knowledge, and comfortable stage presence.
- A mature and growing faith in Christ that serves as a model to those they lead, and having full agreement with the doctrinal position of Grace and the membership covenant.

GRACE'S MISSION STATEMENT

We are a community of Christ followers, on mission to grow in faith and love as we show and share the Gospel for the glory of God and the good of the city.

2 Thessalonians 1:3, James 2:14-17, Matthew 5:16, Jeremiah 29:7

GRACE'S VALUES

RADICAL GRACE

We embrace God's perfect love as a community of imperfect people.

Luke 7:36-50

BETTER TOGETHER

We pursue authentic relationships for the sake of spiritual growth.

Hebrews 10:23-25, Acts 2:42-47

TRUTH TRANSFORMS

We seek transformation through the unchanging word of God.

2 Timothy 3:16-17, Hebrews 4:12

BE THE CHURCH

We engage God's mission as a sent people in the everyday and not just Sunday.

Acts 1:8; Romans 10:14-15

GENEROUS LIVING

We live generous lives that reflect the goodness of the Gospel.

1 Timothy 6:18, 2 Corinthians 9:11

MADE TO MULTIPLY

We equip disciples and communities to grow so that they multiply.

Matthew 28:18-20, 2 Timothy 2:2

GENERATION NEXT

We develop tomorrow's leaders today.

Deuteronomy 11:19, Titus 2:1-8, 2 Timothy 2:2